## **Immigration Tax Payment Instructions**

- **1º.** Log into the Immigration Department website: <a href="www.migraciones.gov.ar">www.migraciones.gov.ar</a>. Click "Procedures" and later click "Processing of Entry".
- **2º.** In the middle of the screen, click the square box that says "Trámites en el Exterior ante Consulado Argentino". Click "Continue" in the pop-up window
- **3°.** In case of accessing the system for first time, you must create a new account by providing some contact information. All compulsory fields marked as (\*) must be completed. The user does not necessarily have to be the credit card owner or the visa applicant. A password will be provided. If you already have a username and password, you can log into the system by clicking "Enter".
- **4°.** Once logged in, you must enter the personal information of the visa applicant: first and last name, place of birth, type and number of ID, gender, date of birth, the consular office where the Entry Permit will be issued.
- **5°.** Once you have finished providing the information, the system will display the amount of payment required. Take into account that the uploaded information (including the consular office where the Entry Permit is issued) cannot be modified after completing the payment. After verifying the information, click "Add" to confirm.

<u>Note:</u> The payment is subject to the credit limit of the card used for the payment. The credit card holder can pay for anyone else: it is not necessary that the payer has to be the visa applicant.

6°. Once the information is confirmed, click "Payment" to effectuate the transaction

Note: Transaction can only be cancelled before the payment by clicking the cart symbol on the right hand side of the screen

- **7°.** Enter the information of the credit card in the pop-up window of "Credit Card". Then click "Confirm Payment". The system will immediately send a receipt to the email provided.
- $8^{\circ}$ . Print out two copies of the form which should be presented before the consular office along with the required documentations.